

This form is for any student who wishes to apply for a refund.

| Student Details | | | |
|-----------------|--|------------|--|
| Family Name | | Given Name | |
| Address | | | |
| Mobile Number | | | |
| Email Address | | | |

| Course Details | |
|----------------|--|
| Course Name: | |

| Refund Information |
|---|
| I am applying for a refund for the following (Tick all that apply): <input type="checkbox"/> Fees |
| Reason for Refund Application <input type="checkbox"/> Withdrawal <input type="checkbox"/> Over-payment <input type="checkbox"/> Other (please specify) |
| Please outline your other reasons for applying for a refund: |
| |
| |

| Bank Details | | | |
|--------------|--|----------------|--|
| Swift Code | | Account Name | |
| BSB | | Account Number | |
| Signature: | | | |

Student Declaration:

- I have read and understand the Enrolment Policy.
- I have read and understand the Fees & Charges Policy and Refund Policy.
- I understand that I will not be eligible for a refund if I apply for withdrawal after the commencement date of the current term and that all fees must be cleared prior to approval of a withdrawal.
- I understand that I will receive a refund, if eligible and a written response within twenty-eight (28) business Days outlining the RTO's decision upon validation of the documentation I have provided.
- I have provided supporting documentation to support my request for a refund.
- I understand the contents of this application, and the availability of Core Institute & Training's complaints and appeals processes, does not remove my right as a student to take action under Australia's consumer protection laws.

| | | | |
|-------------------|--|------|--|
| Student Signature | | Date | |
|-------------------|--|------|--|

